

## Proposed Agenda and Consent Agenda

### Agenda

1. Board Notes
2. Call to Order
3. Pledge of Allegiance
4. Changes to the Agenda
5. Communications
6. High School Student Representative(s) Report
7. School Presentation (1<sup>st</sup> meeting of the month)
8. Program or Department Director Presentation (2<sup>nd</sup> meeting of the month)
9. Public Comment of non-discussion agenda items
10. Approval Items (1<sup>st</sup> meeting of the month)
  - A. Minutes
  - B. Travel Requests
10. Approval of Consent Agenda (Business Meeting 2<sup>nd</sup> Meeting of the month)
  - A. Minutes
  - B. Vouchers and Payroll
  - C. Financial Reports
  - D. Approval of Capital Outlay (over \$75,000.00 as per Policy 6210)
  - E. Approval of Employment Contracts
  - F. Approval of Resignation(s)/Retirement(s)/Separation(s)
  - G. Approval of Leave Requests
11. Discussion Items
12. Public Comments Re: Discussion Items
13. Action Items
  - A. Approval of Travel Request(s)
  - B. Approval of Policy Addition(s)/Revision(s)
  - C. Approval of Resolution(s)
14. Items Arising
15. Reports
  - A. Administrative (Bi-Monthly)
  - B. Enrollment
  - C. Safety
  - D. Travel Log
16. Superintendent's Report
17. Board Reports/Board Development
18. Executive Session or Closed Session (when necessary)
19. Adjournment

### Consent Agenda

The basic purpose of a consent agenda is to recognize routine matters in an expeditious manner. If a debatable item appears on the consent agenda, the item may be removed at the request of a Board member and inserted at an appropriate place on the agenda.

Some examples of items that may be included on the consent agenda are:

- \* Authorization of Superintendent to sign claim forms in behalf of district
- \* Approval of personnel actions (resignations, retirements, employments, discharges) during the month
- \* Approval of staff travel during the month

The Board will receive supporting information for the consent agenda items along with the regular agenda materials. Upon approval, all consent agenda items will appear in the minutes.

Adoption Date: 08.11.99  
Revised Dates: 03.20.13; 04.28.14; 04.19; 07.19; 09.19; 11.19; 12.19; 06.21; 12.21; 05.22