

# WELCOME BACK! HR NEWSLETTER

Fall 2024



## Our Department Growth & Success

As we enter the new school year, we are thrilled to welcome you back!

During the summer months our hardworking team has helped welcome over 35 new staff members to our Ramily! We also successfully facilitated a smooth transition for over 50 staff members who have departed from the District.

## Top News

Certificated Staff - Clock hours are due September 10th by 4:00 PM to count towards the 2024-2025 School Year.

All Staff - Annual Trainings have been sent out via Vector Solutions. Due October 31st.



**“Believe you can and you’re halfway there.”**  
~ Theodore Roosevelt

# WV Human Resources Team



## Perla Garcia HR Manager

- Employee Concerns/Issues
- Safety Concerns
- Payroll Contracts
- Compensation Questions
- Public Records

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**“You define your own life.  
Don’t let other people write  
your script.”**

**~ Oprah Winfrey**

## Traci Cox HR Coordinator

- On Boarding
- Credits and Clock Hours
- Staff Training
- Certification
- Eval System
- Compensation Question
- Leave of Absense Processes

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**“Alone, we can do so little;  
together, we can do so much.”**

**~ Helen Keller**





## Lorena Oesterling Benefits Coord.

- SEBB Benefits
- Paid Family & Medical Leave (PFMLA)
- Retirement
- Voluntary Deductions
- Verification of Employment (Loans)
- Volunteer Applications

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“Every day is a good day!  
Some are better than others.”

## LeAnne Ries Substitute Coord.

- On Boarding (Substitutes)
- Evaluate & Maintain Substitute Pool
- Absence Management (AESOP)
- Prepare Monthly Leave and Substitute Pay Reports

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“Three things in human life are important. The first kind is to be kind. The second is to be kind. And the third is to be kind.”

~Henry James

