

Staff Response to Challenged Instructional Materials

Title _____

Author _____

Name of citizen requesting reconsideration of reconsideration of instructional materials

Response by Name _____

Position _____

School _____

Telephone _____

I have read the Citizen's Request for Reconsideration of Instructional Materials and my response is as follows:

1. This material is used with the following student population (specific grade level, course, ability/interest group, etc.):

2. My purpose in using this material is:

3. Specific course or program objectives to which this material relates are:

4. The manner in which I use this material is (whole book, selected parts, supplemental to basic, part of suggested list, free choice by students, etc.):

5. Professional reviews of this material of which I am aware:

6. District review process of this material of which I am aware:

7. My response to the issues raised by the challenge:

Signature of Staff Member

Date