

6211
Management Support

Procurement Cards

The Board authorizes the issuance of procurement cards to officers and staff for District purchases, acquisitions and authorized travel. The Board shall approve any contract for the issuance of procurement cards. The Superintendent or his/her designee shall be responsible for the authorization and control of the use of procurement cards, subject to final Board approval of payments.

The Superintendent shall establish procedures for the issuance and use of procurement cards.

Cross References:	Board Policy 6212	Charge Cards
	Board Policy 6213	Reimbursement for Travel Expenses
	Board Policy 6220	Bid Requirements
Legal References:	RCW 42.24.115	Municipal corporations and political subdivision— Issuance of charge cards to officers and employees for travel expenses
	RCW 43.09.2855	Local governments--Use of credit cards

Adoption: 8/27/07