

DOCUMENTATION FOR MEALS/REFRESHMENTS PROVIDED

Event or Meeting: _____

Purpose of Event/Meeting: _____

Benefit to District: _____

Attach agenda

Attach itemized receipts

Name(s) of participants:

Print Name

Signature

Print Name

Signature

Print Name

Signature

Print Name

Signature

Print Name

Signature

Print Name

Signature

Print Name

Signature

Print Name

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